

# APPLICATION FOR EMERGENCY FOOD AND SHELTER PROGRAM GRANT

**Please submit this application no later than Friday, March 8<sup>th</sup> 2019 by 5:00PM to:**

EF&SP Local Board—Phase 35  
 c/o United Way of Wilson County  
 Attn: Gena Etheridge, Finance Director (Email: [finance@unitedwayofwilson.org](mailto:finance@unitedwayofwilson.org))  
 PO Box 1147  
 Wilson, NC 27894-1147

Amount Requested: \$ \_\_\_\_\_ Agency's Legal Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 Federal Employer ID #: \_\_\_\_\_ Agency DUNS # (9-digits): \_\_\_\_\_

**Objectives of Proposal** (check all that apply):

Food ( )      Shelter ( )      Utilities ( )      Rent/Mortgage ( )

**Target Population:** How will you identify recipients?

**Give exact description of how you plan to use the funds.\***

**Include plans for verifying emergency situations, if any, and your tracking system for preventing overpayments.** Use reverse side or attach additional pages if more space is needed.

A. Food Allocation	No. of Meals Served	B. Shelter Allocation	No. Nights Lodging	C. Utility Allocation	Total Award A+B+C=
\$		\$		\$	\$

\* **For Food:** Estimate a number of meals per grocery order or voucher if not served directly [for example: a grocery voucher to feed a family of four for three days would be estimated as 36 meals (4 persons x 3 days x 3 meals daily = 36 meals). *Only food items (i.e., meats, produce, dairy, canned and/or dry goods, etc.) may be documented on receipts. Non-food items are not acceptable and will not be allowed (i.e., paper goods, cleaning products, toiletries, alcohol or tobacco products, etc.).*

\* **Rent/Mortgage and Utilities Estimates:** The formula for calculating rent/mortgage assistance and utility payments is to calculate the number of bills to be paid per individual or family based on the allocations made to that category.

**IMPORTANT:** Submit with this application (1). A one-year history of documented, supportive evidence of your organization's efforts at providing assistance with food, shelter, etc., as may be covered by this program. (2). Agency's most recent annual audit and total operating budget. (3). Provide a roster of your agency's volunteer Board of Directors.