

Designation-Only Agency Membership Agreement United Way of Wilson County

(Page 1 of 2)

This Agreement is made and entered into this ____ day of _____, 20____, by and between United Way of Wilson County, Inc., hereinafter referred to as United Way, and _____, hereinafter referred to as the Designation-Only Member Agency.

For adequate consideration from each to the other, the receipt of which is acknowledged, the parties to the DESIGNATION-ONLY AGENCY MEMBERSHIP AGREEMENT do hereby agree as follows:

1. To cooperate with other agency members of the United Way in eliminating duplication, securing economy and efficiency, and promoting the best interest of social work in the Wilson County area.
2. To give free access to their books of accounts and records for examination by authorized representatives of United Way as may reasonably be requested by United Way. To submit a copy of the agency's annual audit, performed by an independent auditor. **Audited financial reports shall be received by United Way within 120 days from the last day of the agency's fiscal year.** (Any exceptions to this rule must be approved by United Way's Finance Committee). Failure to adhere to this policy shall result in withholding payments, until compliance is performed.
3. To use its best efforts to promote the United Way Campaign in the community, as well as, its own organization, and to not request of anyone a **direct contribution and/or designation** in lieu of a United Way contribution.
4. To consider this Agreement to be in effect in all particulars throughout the entire fiscal year.
5. Acknowledge receipt of, and agreement with, the current Budgets & Admissions Manual. Understanding of the following from page 5. "If it is determined by the Finance Committee that for any reason, including, but not limited to, mismanagement, misappropriation, or cancellation of agency programs, that allocations are no longer appropriate, United Way reserves the right to cancel or adjust funding."

The Board of Directors of United Way may terminate the participation of any agency by two-thirds vote of the members present at any regular or special meeting of the Board, provided, however, that said member and each member of the Board of Directors shall receive at least ten days written notice of such proposed action and the time and place of such meeting. A recommendation from the Finance Committee is necessary to initiate the above action.

Designation-Only Agency Membership Agreement Cont'd. (Page 2 of 2)

In testimony whereof, this DESIGNATION-ONLY AGENCY MEMBERSHIP AGREEMENT has been duly executed in duplicate originals by proper representatives of the United Way and the Member Agency on the day and year first written above. This AGREEMENT is filed annually with United Way.

United Way of Wilson County, Inc.

BY: _____
President, United Way of Wilson County, Inc.

BY: _____
Budgets & Admissions Rep., United Way of Wilson Co., Inc.

Attest:

Executive Director, United Way of Wilson County, Inc.

Designation-Only Member Agency

BY: _____
Chief Volunteer Officer

BY: _____
Chief Professional Officer